

**MINUTES OF THE
LEGISLATIVE INFORMATION TECHNOLOGY STEERING COMMITTEE**

Wednesday, November 16, 2011 – 7:00 a.m. – Room 450 Capitol Building

Members Present:

Sen. Curtis S. Bramble, Senate Chair
Rep. John Dougall, House Chair
Sen. Patricia W. Jones
Sen. Kevin T. Van Tassell
Rep. Patrice M. Arent
Rep. Ronda Rudd Menlove
Mr. Jonathan Ball
Mr. Ric Cantrell
Mr. Joe Pyrah

Absent Members:

Mr. Michael E. Christensen
Mr. John M. Schaff

Staff Present:

Mr. Mark J Allred, IT Manager
Mr. Thomas R. Vaughn, Associate General Counsel
Ms. Chelsea B. Lloyd, Legislative Secretary

Note: A list of others present, a copy of related materials, and an audio recording of the meeting can be found at www.le.utah.gov.

1. Committee Business

Chair Bramble called the meeting to order at 7:07 a.m.

MOTION: Rep. Dougall moved to approve the minutes of the October 17, 2011 meeting. The motion passed unanimously. Rep. Menlove and Mr. Cantrell were absent for the vote.

2. Update on Request for Proposals

Mr. Allred updated the Committee on the Request for Proposals with the audio/video streaming and email bids, which have been recommended and approved by the Legislative Management Committee, to Granicus and SHI. He explained that legislative Information Technology (IT) staff are currently working towards implementing these new contracts. At this point, good progress is taking place towards meeting the goal of implementation before January 1, 2012.

Mr. Allred answered questions from the Committee regarding costs, conversion from the existing Novell email system, and interface with the executive branch email system.

3. Voting System Installation Update

Mr. Brooke Anderson, Legislative IT Staff, the Office of Legislative Research and General Counsel (OLRGC), explained that installation has taken place in the House of Representative and Senate and testing has begun on the equipment in both chambers. He explained that the databases will be backed-up from the House of Representatives and Senate to OLRGC. He described how, when one database fails, another database will provide the needed information to reduce down time.

Mr. Greg Johnson, Senate, expressed his concerns with the implementation process of the voting system in the Senate.

Chair Bramble encouraged the House of Representatives, Senate, and other legislative IT staff to work together to implement the new voting system.

4. Legislative Email Domain (utah.gov)

Mr. Allred explained the need to change the legislative email domain name in order for the legislative email system to integrate better with the new email operating system.

Mr. Johnson recommended using a domain that is not a secondary domain name.

Ms. Sandy Tenney, Chief Clerk, House of Representatives, recommended that the Committee adopt le.utah.gov.

The Committee discussed possible email domain names and the possibility of using aliases.

MOTION: Rep. Dougall moved to adopt le.utah.gov for the official domain name for the legislative email system, which includes the House of Representatives, Senate, and legislative staff offices. The motion passed unanimously.

The chairs also directed staff to research the use of aliases with the new email system.

5. Other Items / Adjourn

MOTION: Sen. Jones moved to adjourn the meeting. The motion passed unanimously.

Chair Bramble adjourned the meeting at 8:05 a.m.